

STAGE 2 MODERN HISTORY

SUBJECT OPERATIONAL INFORMATION FOR 2014

Each subject has its own minisite on the SACE website. The minisite includes operational information, guidelines, forms, support materials, and resources referred to in this document.

The [Modern History](#) minisite is accessed from the SACE website by following the pathway SUBJECTS > Stage 2 > Humanities and Social Sciences. This document is then accessed by following the pathway STAGE 2 > Planning to Teach > [Subject Operational Information](#).

INTRODUCTION

Stage 2 Modern History is a 20-credit subject.

The learning and assessment requirements for this subject are set out in the [2014 subject outline](#).

PLANNING

Planning Support

Planning support is available early in Term 1 to help teachers new to the subject to prepare a learning and assessment plan and design assessment tasks. For more information, refer to [Planning to Teach](#).

Submitting Learning and Assessment Plans for Approval

All learning and assessment plans for Stage 2 must be approved by the SACE Board. In 2014 learning and assessment plans must be submitted for any Stage 2 subject for which the school does not have a currently approved plan. Any amendments to an approved plan should be recorded on the addendum. Learning and assessment plans that require approval in 2014 should be submitted to the SACE Board by Friday 7 February.

The set of assessments described in the learning and assessment plan must give students opportunities to demonstrate each of the specific features of the assessment design criteria by the completion of study of the subject.

Refer to the section 'Confirming — External Assessment Component' on page 3 for advice on the assessment design criteria and specific features used in the assessment of the external examination.

Notes on Supervision and Verification

Teachers and students are advised to refer to the information in [Supervision and Verification of Student Work](#) and may use the record sheet to record and authenticate each student's work. If used, these sheets are to be kept in the school until the end of the clerical check period in February 2015.

A teacher who is unable to verify that a folio task or an essay, or part of a folio task or an essay, is the student's own work must initiate a breach of rules action through the school's SACE/NTCET coordinator.

Combining Small Classes

For advice on combining classes to form an assessment group, refer to [Assessment Groups](#).

CLARIFYING

Clarifying support is available in Semester 1 to help teachers in understanding the performance standards and applying them consistently to students' work. See [Workshops and Meetings](#).

CONFIRMING — SCHOOL ASSESSMENT COMPONENT

Teachers assess the evidence of student learning for Assessment Type 1: Folio and Assessment Type 2: Essay, and the SACE Board quality assures the school assessment results through final moderation.

Refer to [SACE Assessment and Reporting Guidelines 2014](#) and [SACE Stage 2 Moderation Overview 2014](#) for information about the policy context and procedures.

Preparing School Assessment Materials for Final Moderation

All school assessment work must be completed and submitted to the teacher for assessment before the school assessment online results sheets are submitted to the SACE Board by Friday 7 November.

Note that all results sheets for all subjects and all types of results are the *first* and *final* copy.

Assessment Type 1: Folio and Assessment Type 2: Essay

Key Dates

- Schools access school assessment online results sheets from *Schools Online* in the week beginning Monday 27 October.
- The principal or the principal's delegate authorises school assessment online results sheets and submits them to the SACE Board by Friday 7 November.
- Schools access school assessment sample materials submission forms from *Schools Online* in the week beginning Monday 17 November. These forms identify a nominated sample of students whose evidence of learning for school assessment is to be submitted for final moderation.
- The SACE Board collects student materials for the nominated sample for final moderation on Thursday 20 November. School assessment sample materials submission forms must be kept at the school and not submitted with student materials.

Notes

Teachers are required to access school assessment online results sheets from *Schools Online* and to:

- record the final grades for each assessment type
- submit the completed online results sheet to their principal or their principal's delegate.

The SACE Board automatically calculates the school assessment grade by combining the grades for the school assessment types.

Teachers store at the school all school assessment materials not sent for final moderation until all materials for the nominated sample have been returned to schools.

Schools are encouraged to keep school assessment materials for all students until the end of the clerical check period in February 2015.

Collecting School Assessment Materials for Final Moderation

Student materials for the nominated sample that is submitted to the SACE Board for final moderation must include all tasks from Assessment Type 1: Folio and Assessment Type 2: Essay.

The package must also include:

- an approved learning and assessment plan (and addendum if applicable)
- a complete set of task sheets for Assessment Type 1: Folio and Assessment Type 2: Essay, according to the approved learning and assessment plan
- a [Variations — Moderation Materials](#) form if applicable.

Presenting Materials

Student materials for Assessment Type 1: Folio may be written or non-written. Materials should be in a format that is accessible during moderation. Refer to the documents and video about [preparing non-written materials](#) and [submitting electronic files](#).

Student materials for Assessment Type 2: Essay must be written.

Using Bags Supplied by the SACE Board for Packaging Materials for Final Moderation

- Materials from individual students must be submitted in separate clear plastic bags supplied by the SACE Board.
- Student materials in each clear plastic bag must be sorted by assessment type.
- The work of multiple students, on one or more CD-Rs or DVD-/±Rs, should be submitted according to the information in the documents and video about [preparing non-written materials](#) and [submitting electronic files](#).
- All student materials must be clearly labelled.
- Student materials should not be submitted in hard-covered folders.
- All individual student bags and clearly labelled larger items that do not fit into individual bags (e.g. posters) must then be placed in a large white plastic moderation bag. The SACE Board courier will collect the moderation bags, according to instructions issued to SACE/NTCET coordinators. All details required, including the school number, must be completed on the moderation bag, which should be labelled 'Stage 2 Modern History'.
- *Valuable or irreplaceable materials should not be submitted.* Photocopies or photographs of these materials can provide adequate evidence for moderation purposes. Every possible care will be taken in handling materials, but the SACE Board cannot be responsible for loss or damage in transit.

CONFIRMING — EXTERNAL ASSESSMENT COMPONENT

Students undertake one 3-hour examination that consists of three parts.

Refer to the subject outline for details of the examination requirements.

The 2014 examination will be held on Friday 7 November.

Assessment Design Criteria and Specific Features

External assessors appointed by the SACE Board assess the examination, with reference to the performance standards.

All specific features of the assessment design criteria for this subject may be assessed in the external examination, with the exception of KU2.

Preparing Predicted Examination Results Sheets for External Assessment

The SACE Board uses predicted examination results as part of the quality assurance of external examination papers, and for some approved special provisions in assessment.

When special provisions have been approved for students who are:

- absent from an examination, and who have an acceptable reason for their absence, the moderated predicted examination result becomes the examination result
- ill during or immediately before an examination, the moderated predicted examination result becomes the examination result when it is higher than the actual examination result.

Schools submit predicted examination results for all students in an assessment group.

The predicted examination result is a prediction of a student's performance in the external examination. It must be based on appropriate evidence from the school assessment.

Predicted examination results must not be revealed to students.

The principal or the principal's delegate authorises the predicted examination results sheet (pink).
Schools are advised to keep a copy of the authorised predicted examination results sheet (pink).

Collecting Examination Materials for External Assessment

Key Dates

- The SACE Board sends predicted examination results sheets (pink) for the external examination in the week beginning Monday 13 October.
- Schools return predicted examination results sheets (pink) to the SACE Board by Wednesday 22 October.
- The SACE Board sends examination materials according to the [schedule](#) in *SACE Operations Manual 2014*.
- The SACE Board collects student examination scripts according to the script pick-up schedule sent to schools with the examination materials.

Note

Teachers are advised to ensure that the principal or the principal's delegate has authorised the predicted examination results sheet (pink).

IMPROVING — DATA FOR SCHOOLS

The SACE Board provides schools with qualitative and quantitative data at the end of the final moderation and external assessment processes. Schools use the following data for planning and improvement purposes:

Stage 2 Moderation Feedback

Moderation feedback for each Stage 2 subject is sent to schools after the results are released.

The feedback informs teachers of the outcomes of Stage 2 moderation. It should be read in conjunction with the other data, to help schools to improve assessments.

Chief Assessors' Reports

A Chief Assessor's report for each Stage 2 subject is published early in Term 1 each year. See [Chief Assessors' Reports](#).

The reports are designed to help teachers to interpret the assessment requirements of each subject. They also contain advice on the quality of student performance in the previous year.

School Subject Assessment Reports

School subject assessment reports for each Stage 2 subject are sent to principals after the results are released.

A school subject assessment report gives a breakdown of subject results for individual students in each assessment group, showing moderated grades and the final subject grade for each assessment type.